

## Health and Safety Policy

### *General Statement of Policy*

The Wyndeham Group recognises its responsibility to ensure the Health & Safety of all its stakeholders including employees, visitors, contractors and the local community. Wyndeham protects its stakeholders with set Health & Safety Procedures and the Group will take all precautions to:

- Provide and maintain safe and healthy working conditions, equipment and systems of work for all our employees
- Provide such information, training and supervision as our employees need for this purpose
- Accept responsibility for the health and safety of other people including visitors, contractors and the local community which may be affected by our work
- Review this policy, and the way in which it is operated, every year and to keep it up to date, particularly as the business changes in nature and size.

### *Health and Safety Management*

All sites where risks exist beyond those in an office environment have implemented health and safety management systems compatible with those required for OHSAS 18001 certification. Certification to OHSAS 18001 has been awarded to the following Group companies: **Wyndeham Gait, Wyndeham Grange, Wyndeham Heron, Wyndeham Print Direct and Masterpiece.**

Wyndeham's Health and Safety Management systems are in accordance with the procedures as set down in OHSAS 18001 and cover the following areas:

- Health and safety objectives
- General/specific risk assessments (e.g. fire risk, hazardous substances)
- Provision of equipment and systems of work to control the risks identified through such assessments. Such systems of work shall apply to both Wyndeham personnel and contractors working on Wyndeham sites
- Communication with, and training of personnel
- Evaluation of systems with legal requirements
- Hazard, incident, accident reporting and investigation
- System performance review (auditing)
- Management review
- Continuous development to improve good health & safety performance

## ***Consultation***

Wyndeham Group personnel have the right to nominate safety representatives in addition to those nominated by the Group. Representatives will be consulted to help promote the health and safety of all Wyndeham personnel and others affected by Wyndeham Group operations.

OHSAS 18001 certification is subject to an annual audit by an independent body.